

REGULAR MEETING MAY 16, 2013

The Marysville Exempted Village Board of Education met on the above date with the following members present: Jeffrey Mabee, Sue Devine, Doug Lassiter and Amy Powers.

CALL TO ORDER

President Jeff Mabee called the May 16, 2013 meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Mabee led the Pledge of Allegiance.

ADOPT THE AGENDA

Motion to approve agenda of May 16, 2013

Motion by Doug Lassiter, second by Sue Devine

Final Resolution: Passed

Yea: Jeff Mabee, Sue Devine, Doug Lassiter, Amy Powers

EMPLOYEE OF THE MONTH

Motion to approve Jason Adelsberger as April, 2013 and Michelle Thrush as May, 2013
Classified employee of the month.

Motion by Sue Devine, second by Amy Powers

Final Resolution: Passed

Yea: Jeff Mabee, Sue Devine, Doug Lassiter, Amy Powers

HEARING FOR RE-EMPLOYMENT OF RETIRED EMPLOYEE

Hearing regarding the re-employment of retired employee, Kathy McKinniss

Juliet Litzel is for the re-employment of Kathy McKinniss

PRESENTATIONS

Good Apple Award Presentations

New Report Card – The building principals, coaches and Asst. Supt. presented on the new report card. They first discussed the current state report card that the district received the Excellent with Distinction for 2011-12 school year. The new report card will be for the current 2012-13 school year.

REPORTS

Superintendent, Diane Mankins's Report:

Congratulated everyone on the levy passage.

Recognition from MORPC with the work with the COG

Discussed the financial future and staffing neutral regarding every opening for this year.

Treasurer, Cindy Ritter's Report:

None

Ohio Hi-Point Report

None

Legislative Report:

Sue discussed the OSBA Leadership training

Finance Committee:

Sue discussed the five year forecast and starting a foundation for Marysville Schools.

PUBLIC PARTICIPATION

Juliet Litzel, MEA President, thanked the staff for showing up at the meeting to show how they are supporting the district and are supporting the staff.

MINUTES

Motion to approve the minutes of the April 18, 2013 regular meeting and May 9, 2013 special meeting minutes as submitted by Cindy Ritter, Treasurer/CFO.

Motion by Sue Devine, second by Jeff Mabee

Final Resolution: Passed

Yea: Jeff Mabee, Sue Devine, Doug Lassiter, Amy Powers

TREASURER/CFO ACTION ITEMS

Financial Statements for April, 2013

Financial Summary	(listing of all cash accounts and balances)
Checkpy	(listing of all checks issued for the month)
SM2	(revenues and expenditures for operating funds by category)
	Includes budgeted vs. actual both revenue and expense
Balance Sheet	(balancing of funds to bank balances)

Transfer of Funds

From:

003-7200-911-9007 PI – TIF	953,129.39
003-7200-911-9999 Permanent Improvement	470,003.20

To:

001-5100-9991 Bond Retirement	1,423,132.59
-------------------------------	--------------

Approve Five Year Forecast [Refer to 2012-13 Supplemental Minutes, Item # 58, 5/16/13.](#)

Approve Treasurer's Job Description [Refer to 2012-13 Supplemental Minutes, Item # 59, 5/16/13.](#)

Motion to approve all Treasurer Items listed above

Motion by Sue Devine, second by Jeff Mabee
Final Resolution: Passed
Yea: Jeff Mabee, Sue Devine, Doug Lassiter, Amy Powers

2013-14 Handbook for Bunsold Middle School

Motion to approve 2013-14 Bunsold Middle School Handbook. [Refer to 2012-13 Supplemental Minutes, Item # 60, 5/16/13.](#)

Motion by Sue Devine, second by Doug Lassiter
Final Resolution: Passed
Yea: Jeff Mabee, Sue Devine, Doug Lassiter, Amy Powers

Athletic Training Services Agreement

Motion to approve the Athletic Training Services Agreement. [Refer to 2012-13 Supplemental Minutes, Item # 61, 5/16/13.](#)

Motion by Jeff Mabee, second by Sue Devine
Final Resolution: Passed
Yea: Jeff Mabee, Sue Devine, Doug Lassiter, Amy Powers

SUPERINTENDENT ACTION ITEMS

Employ District Staff

Recommend that the following individuals be approved for a one year limited contract for the 2012-13 school year. Any contracts filling in for a leave of absence shall be automatically non-renewed. *****Contingent upon verification of teaching experience and education.***

Laura Junczewicz
Special Ed. Aide @ MHS – Replace
Step 0 - \$13.78 per hour
Effective 8/19/13

Kim Jude
Director of Student Services – Replace
\$80,000.00 per year – 260 day contract
Effective 8/1/13

Philip Pelzer

Math Teacher at MHS – Replace
BA Step 1 - \$34,932.00 **
Effective 8/14/13

Seasonal Maintenance Staff - \$10.00 per hour:

Wayne Dearth

**** *Contingent upon verification of teaching experience and education***

Recall from Layoff

Administrator:

Steve Ader, Operations Manager recall to Director of Transportation

Certified:

Stephen Fannin, Music Teacher recall to Music Teacher

Classified:

Barb Patterson
Social Worker recall to Special Education Aide at CV – Replace
Step 5 - \$14.95 per hour

Ali Bayliss, Aide recall to Special Education Aide at Navin – New
Step 1 – 13.98 per hour

Donna Sharp, Aide recall to Special Education Aide at BMS – Replace
Step 3 - \$14.52 per hour

Staff Resignations/Retires

Accept the following resignations/retirements:

Resignation:

Janis Verhoff, 2nd Grade Teacher at Navin, effective the end of the 2012-2013 school year.

Jeremy Alfera, Music Teacher at MHS/BMS, effective the end of the 2012-2013 school year.

Kimberly Nichols, Social Studies Teacher at BMS, effective the end of the 2012-2013 school year.

Kathleen Heim, Teacher at Creekview, effective the end of the 2012-2013 school year.

Amanda Warner, Math Teacher at MHS, effective the end of the 2012-2013 school year.

Greg Casto, Principal at Mill Valley Elementary, effective the end of the 2012-2013 school year.

Joe Jude, Principal at Edgewood Elementary, effective the end of the 2012-2013 school year contingent upon approval for hire in new district.

Retirement:

Delbert Blevins, Bus Aide, effective April 30, 2013

Mary Ann Minken, Nurse at Northwood, effective May 31, 2013.

Joanne Rausch, Secretary at Mill Valley, effective the end of the 2012-2013 school year.

Award Classified Contracts

The following classified contracts will expire at the of the 2012-2013 contract year. Outlined below are the specific requests for renewal of these contracts.

<u>Name</u>	<u>Position</u>	<u>Contract Term</u>
Ali Bayliss	Special Education Aide	Two Year Limited
Brandie Craig	Bus Driver	Two Year Limited
Janice Knox	Special Education Aide	Two Year Limited
Jarrold Mathys	Custodian	Two Year Limited
Jeffrey Lowry	Bus Driver	Two Year Limited
Jeffrey Strickland	Custodian	Two Year Limited
Joan Trudeau	Bus Driver	Two Year Limited
Lora Unterbrink	Food Services	Two Year Limited
Richard Holliday	Bus Driver	Two Year Limited
Beckie Craig	Secretary	Continuing
Brian Katterson	Custodian	Continuing
Carrie Milroy	Special Education Aide	Continuing
Christine Fisher	Food Services	Continuing
David Andrich	Bus Driver	Continuing
Greg Stafford	Bus Driver	Continuing
Jennifer Martin	Special Education Aide	Continuing
Julie Isaacs	Special Education Aide	Continuing
Kurt Remy	Bus Driver	Continuing
Marsha Rausch	Food Services	Continuing
Nikkeya Andrich	Bus Driver	Continuing
Sara Shaner	Admin. Support 1 - Fiscal	Continuing
Wendy Demchak	Food Services	Continuing

School Age Child Care/Bunsold After School Enrichment Contracts:

The following SACC contacts will expire at the end of the 2012-2013 school year. Outlined below are the specific requests for renewal of these contracts.

<u>Name</u>	<u>Position</u>	<u>Contract Term</u>
Zach Balch	BASE Program Coordinator	One year limited
Tyler Craig	SACC Program Assistant	One year limited
Jennifer Dye	SACC Program Assistant	One year limited
Gloria Etherington	SACC Team Lead	One year limited
Jennie Everhart	SACC Team Lead	One year limited
Amber Franklin	SACC Team Lead	One year limited
Theresa Kaminski	SACC Team Lead	One year limited
Raechel Lautenschlager	Base Program Assistant	One year limited
Karen Long	SACC Team Lead	One year limited
Raechel Menke	SACC Program Assistant	One year limited
Starr Pierce	SACC Team Lead	One year limited
Will Schmitter	Base Program Assistant	One year limited
Theresa Wilson	SACC Program Assistant	One year limited
Candice Woodford	SACC Program Assistant	One year limited

Supplemental Contract Recommendations

Approve the following 2012-2013 Summer School positions:

Summer School Director - Middle School	FLAT	N/A	\$ 2,002.00	Chris	Hoehn
Summer School - Autism	FLAT	N/A	\$21.00/hr.	Katie	Brown
Summer School Director - Elementary	FLAT	N/A	\$ 2,412.00	David	Hensinger
Summer School Director - High School	FLAT	N/A	\$ 2,853.00	Tamara	Cooper

Base Program

Approve the following stipend for the BASE program paid out of BASE program funds:

Suzanne Clarridge, BMS Teacher, \$500.00

Unpaid Leaves of Absence

Approve the unpaid leave of absence of Katie Silcott, Middle School Teacher, for the period April 6, 2013 – May 31, 2013.

Approve the unpaid leave of absence of Leslie Boey, High School Teacher, for the period May 20, 2013 – May 31, 2013.

Approve the unpaid leave of absence of Lisa Nemeth, Middle School Teacher, for the period May 23, 2013 – May 31, 2013.

Furlough Days for Administrators

Approve the implementation of two (2) furlough days for Administrators for the 2013-2014 contract year.

Salary Schedules

Approve the following salary schedules for 2013-2014: **Refer to 2012-13 Supplemental Minutes, Item # 62, 5/16/13.**

1. Administrative Salary Schedule
2. Substitute and Other Hourly Rates Salary Schedule
3. SACC (School Age Child Care) Salary Schedule

Substitutes/Home Instructors

Listed below are substitutes/home instructors recommended for employment during the 2012-2013 school year, on an as-needed basis. Employment is expressly conditioned upon receipt of the employee's BCI report, and completion of the declaration required by Ohio Revised Code Section 2909.34, and will be immediately terminated without resort to Ohio Revised Code Section 3319.16 should such report indicate a prohibited conviction or unsatisfactory completion of the declaration.

Classified:

Tamara Bauman

Home Instructors:

Rebecca Tucker
Alyson Kudrak
Lois Everitt
Jennifer Hinderer

Volunteer Coaches:

Jeremy McCarty – BMS Track

Field Experience/Student Teacher

Northwood - Samantha Decker will be student teacher with Rebecca Trefz in third grade for the fall of 2013. She is a senior at Urbana University

2013-2014 OHSAA Membership

Each year the Marysville Schools renews membership with the Ohio High School Athletic Association. It is recommended to approve the resolution to once again participate as a member of the Ohio High School Athletic Association for the 2013-2014 school year.

Approve Student Insurance Vendor

It is recommended to approve N. Carol Insurance Agency, Inc. for Student Accident and Health Insurance for the 2013-14 school year. N. Carol Insurance Agency will provide Student Accident and Health Insurance to those wishing to purchase coverage. The District pays no premium.

School Fees for BMS 2013-2014

8th Grade

\$10.00 Language Arts Novels
\$5.00 Career Consumer Science Class (Consumable Supplies)
\$8.00 Art Class (Consumable Supplies)
\$5.00 School Agenda Book
\$2.00 Gym Class Mesh Bag
\$8.00 Language Arts Vocabulary Workbook
Total = \$38.00

7th Grade

\$15.00 Language Arts Novels
\$10.00 Family Consumer Science Class (Food and Supplies)
\$8.00 Art Class (Consumable Supplies)
\$5.00 Agenda Book
\$2.00 Gym Class Mesh Bag
\$6.00 History Alive Workbook
Total = \$46.00

Donations

High School

The following local businesses have made donations toward the High School Awards Ceremony to be held next month:

Palestine Lodge #158 F&AM \$100.00
Nancy Pfarr, Modern Mothers Study League support of the OCCl \$25.00
Mike Leininger \$177.63
Honda of America \$500.00

Creekview

Creekview Intermediate PTO donated \$3,000.00 to purchase technology items.

Volunteer

High School

Brake, Cande	(Band)
Gibson, Amy Charlene	(Band)
Groehl, Cheryl Lee	(Show Choir)
Groehl, Troy Daniel	(Show Choir)
Hennessy, Caroline	(Band)
Kessler, Jennifer S	(FFA)
Ogan, Karen Dene	(Band)
Sanders, Lisbeth Margaret	
Schwyn, Ryan R	(FFA)
Soummers, Beth Ann	(Band)
Thompson, Anthony Glenn	(Band)
Thompson, Michelle Kimberly	
Turner, Hillary A	(Band)
Wample, Emily A	(Show Choir)
Wickline, David E	(FFA)
Wickline, Jennifer E	(FFA)
Young, Thomas S	

Bunsold

Billie Jo Cheeseman
Michelle Zoppa
Wendy Demchak
Karen Ogan
Tonya Will
Cary Milroy
Kathy Young
Kristy Murphy
Craig Main
Christopher Walden
Patricia Staats

Creekview

Lawrence John Geraghty III
Harper Ann Loyer
Molly Jane McPheron
Paul Michael Patterson
Amanda Christina Sheets
Anthony Troy Wright

Navin

Gina Marie Crouso

Northwood

Annie Ball
Nicole Buchheit
Bennie Cantrell
Christopher Cantrell
Randal Courtright
Aimee Fairman
Molly Fenby
Negar Gilsinger
Dawn Gratz
Geoff Gratz
Lisa Keller
Jasmine Kelley
Julia Kern
Cynthia Langhirt
Sarah Mejia
Tracy Miller
Danielle Nusbaum
Ricky Oldaker
Jan Ramge
Angela Reese
Scott Reese
Kimberly Renner
Paul Salcido
Bethany Seman
Courtney Soraghan
Jennifer Stebbins
Cynthia Urban
Heather VanDyne

Nichole Weigand
Rebecca Wedertz
Thomas Yurkovich

SACC/BASE

Katy Sanford is a Community Based Organization volunteer for BASE

List of Graduates of MEVSD for 2013 **Refer to 2012-13 Supplemental Minutes, Item # 63, 5/16/13.**

Motion to approve all Superintendent Items listed above.

Motion by Doug Lassiter, second by Sue Devine
Final Resolution: Passed
Yea: Jeff Mabee, Sue Devine, Doug Lassiter, Amy Powers

Board Policy Update Review

The period review of board policy was completed

Resolution to Implement Partial Reduction in Force

Motion to approve resolution to implement partial reduction in force of School Psychologist. **Refer to 2012-13 Supplemental Minutes, Item # 64, 5/16/13. Resolution 13-12.**

Resolution 13-12

WHEREAS, O.R.C. §3319.171 and Board Policy GCPA-2-R provide that the Board may reduce administrative staff in the District for certain reasons; and

WHEREAS, in accordance with the recommendation of the Superintendent, the Board has determined to partially reduce an administrative staff member pursuant to O.R.C. §3319.171 and Board Policy GCPA-2-R due to due to the financial condition of the District and the reorganization of the District's administrative staff; and

WHEREAS, the notice requirements mandated by Board Policy GCPA and by Ohio law have been met.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Marysville Exempted Village School District, Marysville, Ohio, that:

Section 1: Due to the financial condition of the District and the reorganization of the District's administrative staff, the following administrative position shall be partially reduced, effective June 30, 2013, so that the administrative employee holding said position shall work 196 days, rather than 215 days, per year:

Position:

School Psychologist

Section 2: Due to the implementation of the aforementioned partial reduction in force, the following administrative employee will be partially laid off and her administrative contract partially suspended, effective June 30, 2013, so that she shall work 196 days, rather than 215 days, per year:

Employee:

Meredith Mundell

Section 3: The Treasurer is hereby directed to furnish the aforementioned administrative employee with written notice of her partial layoff.

Section 4: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public and in compliance with the law. seconded

Motion by Doug Lassiter, second by Sue Devine

Final Resolution: Passed

Yea: Jeff Mabee, Sue Devine, Doug Lassiter, Amy Powers

Add to agenda the approval of 2013-14 Administrative Furlough Days

Motion to approve the addition to the agenda of the approval of Administrative Furlough Days.

Motion by Amy Powers, second by Jeff Mabee

Final Resolution: Passed

Yea: Jeff Mabee, Sue Devine, Doug Lassiter, Amy Powers

Approval of 2013-14 Administrative Furlough Days

Motion to approve 2013-14 two (2) Administrative Furlough Days.

Motion by Sue Devine, second by Amy Powers

Final Resolution: Passed

Yea: Jeff Mabee, Sue Devine, Doug Lassiter, Amy Powers

COMMENTS AND FROM BOARD MEMBERS

Mrs. Powers thanked all that were at meeting and stated she looked forward to working with everyone to support our schools.

Mr. Lassiter stated that we are all in the same ship and that we need stability for finances and looking forward to a long range plan.

Mrs. Devine expressed how great it was to see all in attendance and looking forward to the district's future.

Mrs. Mankins updated the board that the district will roll out a Facebook page next week.

Mrs. Ritter updated the board that the new website will be rolled out on July 1, 2013.

Mr. Mabee stated it was nice to have all of the staff at the meeting. He also commented on the financial stability with the levy passage and it is time to get back to what we do best and that is educating students.

EXECUTIVE SESSION – ORC 121.22 G # 1 and 4 – Personnel and Reviewing Negotiations

Executive Session began at 9:24 p.m. for the purpose of:

(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

Returned from Executive Session at 9:33 p.m.

Motion by Jeff Mabee, second by Amy Powers

Final Resolution: Passed

Yea: Jeff Mabee, Sue Devine, Doug Lassiter, Amy Powers

ADJOURN

Recommend to adjourn meeting at 9:34 p.m.

Motion by Sue Devine, second by Amy Powers

Final Resolution: Passed

Yea: Jeff Mabee, Sue Devine, Doug Lassiter, Amy Powers

These minutes are hereby approved this 20th day of June, 2013.

Jeffrey Mabee, President

Cynthia J. Ritter, Treasurer/CFO