

REGULAR MEETING JANUARY 24, 2011

The Marysville Exempted Village Board of Education met on the above date with the following members present: Jeffrey Mabee, Tracy Greer and Doug Lassiter. Board members Roy Fraker and John Freudenberg were absent.

CALL TO ORDER

President Jeffrey Mabee called the January 24, 2011 meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Mabee led the Pledge of Allegiance.

ADOPT THE AGENDA

Mr. Lassiter moved, seconded by Mrs. Greer to adopt the agenda for the regular January 24, 2011 meeting.

Roll call: Lassiter, aye; Greer, aye; Mabee, aye. Motion passed 3-0

VISITORS

Staff from Bunsold Middle School presented an overview of the Bunsold Unified Arts Program.

Mr. Lassiter gave an Ohio Hi-Point Report.

A Legislative Report was given to the Board of Education.

MINUTES

Mr. Mabee moved, seconded by Mrs. Greer to approve the January 10, 2011, organization meeting minutes as submitted by Cynthia Ritter, Treasurer/CFO.

Roll call: Mabee, aye; Greer, aye; Lassiter, aye. Motion passed 3-0

ITEMS SUBMITTED BY THE TREASURER/CFO

Mrs. Greer moved, seconded by Mr. Lassiter to approve items submitted by the Treasurer/CFO.

a) December 2010 Expenditures

General Fund	\$ 4,658,753.89
Building Fund	\$ 0
Food Service	\$ 222,463.43
Permanent Improvement	\$ 360,077.14
All Other Funds	\$ 482,364.53

b) Financial Statements for December 2010

Financial Summary	(listing of all cash accounts and balances)
Checkpy	(listing of all checks issued for the month)
SM2	(revenues and expenditures for operating funds by category)
	Includes budgeted vs. actual both revenue and expense
Balance Sheet	(balancing of funds to bank balances)

c) Amended Certificate of Revenue and Appropriation Changes **[\(Refer to 2010-11 Supplemental Minutes, Item #22, 01/24/11\)](#)**

Roll call: Greer, aye; Lassiter aye; Mabee, aye. Motion passed 3-0

RECORDS COMMITTEE REPORT (RC3)

Mr. Mabee moved, seconded by Mrs. Greer to approve destruction of submitted records. The RC 3 form with a listing of records currently scheduled for destruction according to our record retention and destruction policy, will be submitted to the Ohio Historical Society. After 14 days from approval of this records commission, without word from the OHS they will be destroyed. Destruction is scheduled on February 8, 2011 (4302, 5342). **[\(Refer to 2010-11 Supplemental Minutes, Item #23, 01/24/2011.\)](#)**

Roll call: Mabee, aye; Greer aye; Lassiter, aye. Motion passed 3-0

BUS DRIVER PHYSICAL AND DRUG TEST PROVIDER

Mr. Mabee moved, seconded by Mrs. Greer to appoint the Occupational Health Center of Memorial Hospital of Union County, 500 London Avenue, Marysville, OH 43040 as the designated agency for all bus driver physical examinations and random drug tests for the 2010-2011 school year in accordance with 3301-83-07(B) school bus driver physical qualifications rule established under the guidelines of Ohio Revised Code 4511.76.

Roll call: Mabee, aye; Greer, aye; Lassiter aye. Motion passed 3-0

STAFF RESIGNATION

Mrs. Greer moved, seconded by Mr. Lassiter to accept the resignation of Shari Bickel as Special Education Aide at Creekview, effective January 13, 2011.

Roll call: Greer, aye; Lassiter, aye; Mabee, aye. Motion passed 3-0

LEAVES OF ABSENCE

Mr. Mabee moved, seconded by Mrs. Greer to approve the following unpaid leaves of absence.

- a) Approve the unpaid leave of absence for Jodean Lowry, Food Service. Anticipated unpaid leave dates are December 15, 2010 through February 4, 2011.

- b) Approve unpaid leave of absence for Sarah Tondra, Teacher. Anticipated unpaid leave dates are January 26, 2011 - February 18, 2011.

Roll call: Mabee, aye; Greer, aye; Lassiter, aye. Motion passed 3-0

EMPLOY DISTRICT STAFF

Mrs. Greer moved, seconded by Mr. Lassiter to approve the following individuals for a one-year limited contract for the 2010-11 school year. Any contracts filling in for a leave of absence shall be automatically non-renewed. *****Contingent upon verification of teaching experience and education.***

Susan Sexton – Replace
SACC Program Assistant
\$10.60 per hour
Effective 1/18/2011

Roll call: Greer, aye; Lassiter, aye; Mabee, aye. Motion passed 3-0

SUPPLEMENTAL CONTRACTS

Mr. Lassiter moved, seconded by Mr. Mabee to approve the employment of certificated and non-certificated individuals in supplemental positions for the 2010-11 school year, on an as-needed basis. Each recommendation is being made in accordance with Section 3315.53 of the Ohio Revised Code and Chapter 3301-27 of the Ohio Administrative Code.

Employment is expressly conditioned upon receipt of the employee’s BCI report, and completion of the declaration required by Ohio Revised Code Section 2909.34, and will be immediately terminated without resort to Ohio Revised Code Section 3319.16 should such report indicate a prohibited conviction or unsatisfactory completion of the declaration. Employment is also contingent upon completion of CPR training and Sports Medicine as required by the State of Ohio.

First Name	Last Name	Building	Position	Group	Exp/Step	Salary
Jodi	Robertson	BMS	Middle School Musical	10	0	\$955.00
Katie	Silcott	BMS	Middle School Musical	10	6	\$2,546.00

Roll call: Lassiter, aye; Mabee, aye; Greer, aye. Motion passed 3-0

DISTRICT SUBSTITUTES/HOME INSTRUCTORS

Mr. Mabee moved, seconded by Mrs. Greer to employ the following substitutes/home instructors during the 2010-11 school year, on an as-needed basis. Employment is expressly conditioned upon receipt of the employee's BCI report, and completion of the declaration required by Ohio Revised Code Section 2909.34, and will be immediately terminated without resort to Ohio Revised Code Section 3319.16 should such report indicate a prohibited conviction or unsatisfactory completion of the declaration.

Classified:

Anna Thompson Jessica Falk Lee Hanson
Thelma Howe Jarod Mathys Mitzi Morse
Susan Sexton

Certified:

Lucas Ayars Bethany Cross
Meredith Karg Rebecca Shick

Home Instructor:

Molly Balch

Roll call: Mabee, aye; Greer, aye; Lassiter, aye. Motion passed 3-0

STUDENT TEACHERS

Mr. Mabee moved, seconded by Mr. Lassiter to approve the following as student teachers for the 2010-11 school year.

Mill Valley: Jennifer Rychlik, Student Teacher from Ashland University.
 Melissa Petrevski, Student Teacher from Ashland University.

Raymond: Brittany Sword, Student Teacher from Urbana University.

Northwood: Louis Sancho, Field Experience Student from Urbana University from January 31 through April 29, 2011.

Roll call: Mabee, aye; Lassiter, aye; Greer, aye. Motion passed 3-0

DISTRICT VOLUNTEERS

Mrs. Greer moved, seconded by Mr. Mabee to recognize the following as volunteers during the 2010-11 school year. We recognize volunteers so they can be covered under our liability insurance.

High School FFA:

Dorence Rausch David Green Patrick McGuire

Roll call: Greer, aye; Mabee, aye; Lassiter, aye. Motion passed 3-0

FUNDRAISERS

Mrs. Greer moved, seconded by Mr. Mabee to approve the following fundraisers.

- a) Edgewood PTO Penny Drive.
- b) Edgewood PTO Book Fair.
- c) Raymond Jump Rope for Heart initiative, January 24th through 28th 2011.
- d) Creekview 2011 Jump Rope for Heart initiative.
- e) Creekview 2011 Pennies for Patients Campaign held late February through mid March.
- f) Creekview Student Council Bake Sale during February's Parent-Teacher Conference evenings.
- g) Creekview Hat Day initiatives to be held in only one day in the months of January, February and March that will benefit the Creekview 6th Grade Camp Fund for the 2011-12 school year.
- h) Creekview Chocolate Sale initiative to be held March through April and will benefit the Creekview 6th Grade Camp Fund for the 2011-12 school year.

Roll call: Greer, aye; Mabee, aye; Lassiter, aye. Motion passed 3-0

DONATION TO DISTRICT

Mr. Mabee moved, seconded by Mrs. Greer to accept the following donation.

Mill Valley Elementary: One Smart Board and Projector from the Mill Valley PTO.

Roll call: Mabee, aye; Greer, aye; Lassiter, aye. Motion passed 3-0

DISCUSSION OF THE FINANCE COMMITTEE

DISCUSS A STAFF RETIREMENT INCENTIVE

RESOLUTION TO APPROVE AN EMPLOYEE SEVERANCE PLAN

Mr. Lassiter moved, seconded by Mr. Mabee to approve the District to provide staff with an employee severance plan and authorize the Superintendent and his Designees to act on behalf of the Board of Education with respect to this Plan, and take any and all actions necessary or desirable to implement, maintain, and administer the Plan. **(Refer to 2010-11 Supplemental Minutes, Item #24, 01/24/11. Resolution #11-01.)**

RESOLUTION # 11-01

WHEREAS: The Board of Education, in order to reduce costs and at the same time maintain the highest possible educational standards, and

WHEREAS: If the proposed ESP – Employee Severance Plan™ which has been presented to the Board of Education is implemented, it can substantially increase retirements or resignations in a manner which reduces salary costs for the district, therefore

BE IT RESOLVED: That the proposed ESP – Employee Severance Plan™ is hereby adopted by the Marysville Exempted Village Schools Board of Education on the condition that they include any revisions suggested by the Board’s legal counsel. Further, that EPC - Educators Preferred Corporation be recognized as the Agent and Consultant of Record to implement the Plan as described in the Letter of Agreement between EPC and Marysville Exempted Village Schools.

BE IT FURTHER RESOLVED: That the Superintendent and the Superintendent’s designees have the authority to sign any documents relating to the severance plan, including any documents relating to the Group Administration Contract / Terminal Funding Agreement / Group Annuity.

BE IT FURTHER RESOLVED: That the Board of Education shall make employer contributions into 403(b) accounts for participants in the ESP – Employee Severance Plan™ meeting the eligibility requirements described in the Plan provided, however, that any such provider must be on the approved list of providers that is in effect at that time of the employee’s resignation from employment or retirement; and the Board shall continue to have authority to approve or disapprove any of the providers. Such contributions shall not cause any employee to exceed the contribution limits of Section 415(c) of the Internal Revenue Code as applicable to 403(b) plans. It is the intention of the Board of Education that this 403(b) Plan will conform with all federal and state statutory and regulatory requirements applicable to 403(b) plans, except that the program shall not be subject to the requirements of Title I of ERISA because as a governmental employer Marysville Exempted Village Schools is exempted from such requirements.

BE IT FURTHER RESOLVED: The Board of Education authorizes the Superintendent and his Designees to act on behalf of the Board of Education with respect to this Plan, and take any and all actions necessary or desirable to implement, maintain, and administer the Plan.

BE IT FURTHER RESOLVED that it is hereby found and determined that all formal actions of the Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in formal action were in meetings open to the public, when required by law, in full compliance with the law.

Roll call: Lassiter, nay; Mabee, aye; Greer, aye. Motion passed 2-1

ADJOURN

Mr. Mabee moved, seconded by Mr. Lassiter to adjourn at 8:40 p.m.

Roll call: Mabee, aye; Lassiter, aye; Greer, aye. Motion passed 3-0

These minutes are hereby approved this 28th day of February, 2011.

Jeffrey Mabee, President

Cynthia J. Ritter, Treasurer/CFO