

BACKGROUND CHECKS

PLEASE NOTE: *If you are not sure if you need to be fingerprinted (or which fingerprints you need – BCI, FBI or both), please contact the Board Office to confirm before paying for any background checks.*

Company/Agency Requiring Check: Marysville Exempted Village Schools
1000 Edgewood Drive, Marysville, OH 43040

Results must be sent:

- 1) All: Directly to Marysville Schools
- 2) ALL EMPLOYEES & COACHES (Paid & Volunteer): Electronically to the Ohio Department of Education

Please check all that apply:

BCI

REASON CODES:

- 3319.39B1 - School Employees – Non-teaching positions - Volunteers
- 3319.39B3 - School Employees - Teachers only
- 3327.10 - School Bus Driver
- 3301.541 - Preschool Program

FBI

REASON CODE:

- 3319.39 - Public School District or Chartered Nonpublic School Employees and School Bus Drivers

WebCheck Facilities Information:

WebCheck background checks can be completed at a location that is convenient for you.

Check out the Ohio Attorney's web site for a location near you.

<http://www.ohioattorneygeneral.gov/Business/Services-for-Business/WebCheck/Webcheck-Community-Listing.aspx>

LOCAL WEBCHECK FACILITIES

Applicant is responsible for the cost of the background checks.

MARYSVILLE POLICE DEPT (CASH IN THE EXACT AMOUNT, CHECK, OR CREDIT CARD) + ATTACHED FORM	MONDAY – FRIDAY 9 AM – 4:30 PM	PHONE: 937-645-7300	APPOINTMENT REQUIRED
COST - BCI \$32.00/FBI \$34.00/BOTH \$56.00			
UNION COUNTY SHERIFF'S OFFICE (MONEY ORDER OR CHECK)	MONDAY - FRIDAY 9A - 12P , 1P - 4P	PHONE: 937-645-4103, EXT 4468	APPOINTMENT REQUIRED
COST – BCI \$32.00/FBI\$35.00/BOTH \$57.00			

IF YOU HAVE ANY QUESTIONS, CONTACT US AT 937-578-6100.