

## **ORGANIZATIONAL MEETING JANUARY 9, 2012**

The Marysville Exempted Village Board of Education met on the above date with the following members present: Jeffrey Mabee, Tracy Greer, Sue Devine, Doug Lassiter and Amy Powers.

### **OATH OF OFFICE**

District Treasurer Cindy Ritter administered the Oath of Office to recently elected Board of Education members Sue Devine and Amy Powers.

### **CALL TO ORDER**

Pro Tempore Jeffrey Mabee called the January 9, 2012 meeting to order at 5:30 p.m.

### **PLEDGE OF ALLEGIANCE**

Mr. Mabee led the Pledge of Allegiance.

### **ELECTION OF PRESIDENT**

Mr. Lassiter nominated Mrs. Greer for President.

Mrs. Devine nominated Mr. Mabee for President.

Mr. Mabee moved, seconded by Mrs. Powers that the nominations be closed.

**Roll call to close nominations: Mabee, aye; Powers, aye; Greer, aye; Devine, aye; Lassiter, aye. Motion passed 5-0.**

Mr. Lassiter moved to elect Mrs. Greer as President of the Marysville Board of Education for 2012.

Mrs. Devine moved, seconded by Mrs. Greer to elect Mr. Mabee as President of the Marysville Board of Education for 2012.

**Roll call: Devine, aye; Greer, aye; Powers, aye; Mabee, aye; Lassiter; nay. Motion passed 4-1. Mr. Mabee is duly elected President of the Marysville Board of Education for 2012.**

### **ELECTION OF VICE-PRESIDENT**

Mr. Mabee nominated Mrs. Greer for Vice President.

Mr. Mabee moved, seconded by Mrs. Greer that the nominations be closed.

**Roll call to close nominations: Mabee, aye; Greer, aye; Devine, aye; Lassiter, aye; Powers, aye. Motion passed 5-0.**

Mr. Mabee moved, seconded by Mrs. Greer to elect Mrs. Tracy Greer as Vice President of the Marysville Board of Education for 2012.

**Roll call: Mabee, aye; Greer, aye; Devine, aye; Lassiter, aye; Powers, aye. Motion passed 5-0. Mrs. Greer is duly elected Vice President of the Marysville Board of Education for 2012.**

## **ADOPT THE AGENDA**

Mrs. Greer moved, seconded by Mrs. Devine to adopt the agenda for the January 9, 2012 organizational meeting.

**Roll call: Greer, aye; Devine, aye; Mabee, aye; Lassiter, aye; Powers, aye. Motion passed 5-0**

## **MINUTES**

Mr. Mabee moved, seconded by Mr. Lassiter to approve the December 19, 2011, regular meeting minutes as submitted by Cindy Ritter, Treasurer/CFO with a correction of the all Boards banquet at Ohio Hi-Point CTC on January 11<sup>th</sup> at 6:00 pm.

**Roll call: Mabee, aye; Lassiter, aye; Greer, aye; Devine, aye; Powers, aye. Motion passed 5-0**

## **ESTABLISH MEETING DATE, TIME AND PLACE**

Mr. Mabee moved, seconded by Mrs. Greer to establish the regular meeting dates, time and place for 2012. All meetings will begin at 7:00 p.m. in the Board Room of the Administration building unless changed by the Board or adjusted on holidays.

January 26<sup>th</sup>, February 23<sup>rd</sup>, March 15<sup>th</sup>, April 19<sup>th</sup>, May 24<sup>th</sup>, June 28<sup>th</sup>, July 19<sup>th</sup>, August 16<sup>th</sup>, September 20<sup>th</sup>, October 18<sup>th</sup>, November 15<sup>th</sup> and December 20<sup>th</sup>

**Roll call: Mabee, aye; Greer, aye; Devine, aye; Lassiter, aye; Powers, aye. Motion passed 5-0.**

## **ESTABLISH COMPENSATION FOR BOARD MEMBERS**

Mr. Lassiter moved, seconded by Mrs. Powers to establish Board compensation at \$125.00 per meeting for a maximum of twelve meetings per year. The \$125.00 per meeting compensation was an approved board resolution from the organizational meeting of January 2003.

**Roll call: Lassiter, aye; Powers, aye; Mabee, aye; Greer, aye; Devine, aye. Motion passed 5-0.**

## **ESTABLISH BOARD SERVICE FUND**

Mr. Mabee moved, seconded by Mrs. Devine to establish a Board Service Fund according to ORC Section 3315.15 in the amount of \$7,500.00.

**Roll call: Mabee, aye; Devine, aye; Greer, aye; Lassiter, aye; Powers, aye. Motion passed 5-0.**

## **DESIGNATE NEWSPAPER FOR MEETING NOTIFICATION**

Mrs. Devine moved, seconded by Mrs. Powers to approve the Marysville Journal-Tribune as the official district newspaper for notification of Board meetings.

**Roll call: Devine, aye; Powers, aye; Mabee, aye; Greer, aye; Lassiter, aye. Motion passed 5-0.**

## **BOARD POLICY BCE AND COMMITTEES AND OTHER ASSIGNMENTS**

Mr. Mabee moved, seconded by Mrs. Powers to approve the following committees and assignments:

|   |                           |
|---|---------------------------|
| Negotiations Committee                        | Jeff Mabee/Sue Devine     |
| Superintendent's Advisory Council             | Amy Powers                |
| Athletic/Extracurricular Council              | Tracy Greer               |
| Facilities Planning Committee                 | Amy Powers                |
| Business Advisory Council                     | Jeff Mabee                |
| OSBA Legislative Liaison                      | Tracy Greer               |
| Acting Secretary in Treasurer's Absence       | Tracy Greer               |
| President Pro Tempore at Organization Meeting | Jeff Mabee                |
| Ohio Hi-Point Career Center Representative    | Doug Lassiter             |
| Technology Committee                          | Doug Lassiter             |
| Finance/Audit Committee                       | Sue Devine/Doug Lassiter  |
| Tax Abatement Committee                       | Sue Devine                |
| District Goal Review Committee                | Jeff Mabee/Tracy Greer    |
| Board Policy Committee                        | Tracy Greer/Doug Lassiter |

**Roll call: Mabee, aye; Powers, aye; Greer, aye; Devine, aye; Lassiter, aye. Motion passed 5-0.**

## **ANNUAL STANDING RESOLUTIONS:**

Mr. Mabee moved, seconded by Mrs. Greer to approve the following annual standing resolutions:

- a) Purchasing Agent: Designate the superintendent as purchasing agent for the school district and authorize his signature on purchase orders within the limits of the appropriations as adopted by the Board of Education.
- b) Interim Employment of Personnel: Allow the superintendent to employ staff on an interim basis to maintain education program continuity, providing formal employment is recommended at the next regular Board meeting.
- c) Resignations: Authorize the superintendent to accept employee resignations which have been submitted when the Board is not in session, subject to ratification by the Board; provided however, that upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the superintendent's acceptance.
- d) Student Suspension Hearing Officer: Designate the superintendent as the district hearing officer for suspensions, unless the suspension is issued by the superintendent at which time the Board of Education will hear the appeal.
- e) Permission to Request Advances on Tax Settlement: Authorize the treasurer to request advances of property taxes from the Union County Auditor for all amounts available.

- f) Investment of Interim Funds: Authorize the treasurer to invest interim funds to the maximum benefit of the school district within the prescribed limits of the Ohio Revised Code.
- g) Payment of Bills: Authorize the treasurer to pay on a timely basis bills due and payable for goods, materials, and services upon verification that the proper accounting criteria are satisfied and that the expenditure is authorized by Board appropriation, and to submit a list of all payments to the Board monthly.
- h) Legal Counsel: Use the law firm of Means, Bichimer, Burkholder and Baker (Columbus) as needed for consultation on legal matters facing the school district and to use the law firm of Britton, Smith, Peters and Kalail (Cleveland) as needed for consultation on legal matters facing the school district.
- i) Insurance Consultation: Use the firm of CBIZ Benefits and Insurance Services of Ohio, Inc. as needed for consultation on matters pertaining to employee insurance benefits matters during 2012.
- j) Memberships: Memberships for 2012 in the Ohio School Boards Association, including subscriptions to 'Briefcase' and 'School Management News,' the OSBA Legal Assistance Fund, the Union County Chamber of Commerce, the Metropolitan Education Council (MEC) and the Education Tax Policy Institute.
- k) Acting Superintendent: Superintendent to assign a designee to the position of Acting Superintendent when the superintendent is out of the district.
- l) Filing of Superintendent's and Treasurer's Ethics Forms: The Board of Education shall pay the annual filing fees associated with the filing of the Superintendent's and Treasurer's Ethics forms.
- m) Substitute Tax Budget Submission: The Treasurer shall submit the Substitute Tax Budget as required by the Union County Budget Commission.
- n) Signatures for the Union County Farm Service Agency Office: The Superintendent and Treasurer have the authority to sign documentation for the Marysville Exempted Village School District for the Union County Farm Service Agency as it pertains to the farm ground owned by the school district.

**Roll call: Mabee, aye; Greer, aye; Devine, aye; Lassiter, aye; Powers, aye. Motion passed 5-0.**

### **2013 ORGANIZATIONAL MEETING**

Mr. Mabee moved, seconded by Mr. Lassiter to approve Monday, January 7, 2013 at 5:30 p.m. as the date and time of the 2013 Organizational Meeting, at the Administration Office.

**Roll call: Mabee, aye; Lassiter, aye; Greer, aye; Devine, aye; Powers, aye. Motion passed 5-0.**

## **SUGGESTIONS- MEMBERS OF THE BOARD AND GUESTS**

Mr. Lassiter discussed Roberts Rules of Order for the Board to use them. Mr. Mabee agreed and will be working on this during the year.

Mr. Lassiter suggested more community input as previously discussed with possible quarterly town hall meetings.

Mr. Lassiter discussed the Board committees:

- A need to get more from the committees, inform the Board of what is happening with the committees.
- A possible restructure of the committees so the Board could review the committees.
- What are the expectations of the committees.

Mr. Lassiter requested a yearly Board calendar, the critical dates. Mr. Zimmerman stated he would work on that for the Board.

## **WORK SESSION FOR THE PURPOSES OF BOARD DEVELOPMENT**

### **ADJOURN**

Mr. Mabee moved, seconded by Mrs. Greer to adjourn at 8:03 p.m.

**Roll call: Mabee, aye; Greer, aye; Devine, aye; Lassiter, aye; Powers, aye. Motion passed 5-0**

These minutes are hereby approved this 26<sup>th</sup> day of January, 2012.

---

Jeffrey Mabee, President

---

Cynthia J. Ritter, Treasurer/CFO