

Marysville High School



Student-Parent

Athletic Handbook

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Introduction

This material is presented to the student athlete because you have indicated a desire to participate in interscholastic athletics and to the parents as you have expressed your willingness to permit your child to compete/participate. Your personal and family interest in this phase of our school program is gratifying. We believe that participation in sports provides a wealth of opportunities and experiences, which assist students in personal adjustments throughout their lives.

We feel that a properly controlled, well-organized sports program meets with the student's needs for self-expression, mental alertness, and physical growth. It is our hope to maintain a program that is sound in purpose and will further each student's educational maturity.

A student who elects to participate in athletics is voluntarily making a choice of self-discipline and self-denial. Participation in athletics is a privilege and together with academics is a part of the well-rounded education our school and community provides. Failure to comply with the rules of training and conduct may mean denial of participation or dismissal from the squad. This concept of self-discipline and self-denial is tempered by our responsibility to recognize the rights of the individual within the objectives of the team.

We feel you have committed yourselves to certain responsibilities and obligations. We would like to take this opportunity to acquaint you with specific policies and information that are necessary for a well-organized program of athletics. It is our hope this booklet will provide you with information which will be beneficial to both parents and students.

You will find some rules and regulations that are meant to protect the safety, health, and welfare of our student athletes. Compliance with these are necessary to ensure the continued safety of all our student athletes and to continue the privilege of continued participation in athletics.

If you should have any questions regarding anything in this booklet, please do not hesitate to ask.

The Marysville High School Athletic Department

The athletic department is responsible for all athletic programs, teams, coaches, and events that have received board of education approval. Department guidelines have been established that govern the activities of teams, and individuals. In addition, each sport also develops individual guidelines for participants to follow. An athletic director who reports to the high school principal heads the department. In accordance with the OHSAA rules and regulations, the high school principal is ultimately responsible for the operation of the athletic program.

Presently we offer the following sports: Baseball, Basketball, Cheerleading, Cross Country, Football, Golf, Soccer, Softball, Swimming, Tennis, Track, Volleyball, and Wrestling. In many of these sports, we offer separate boys and girl's teams. We also offer varsity, junior varsity and freshmen level programs in most of the sports. Adding additional sports is at the discretion of the board of education and is normally acted upon after a recommendation of the athletic department. There are department guidelines when determining if such a recommendation should be made. Under certain situations, it is also possible for a sport to be deleted from the department.

Our program is designed to allow for the individuals to participate at their level of readiness and be able to achieve satisfaction and enjoyment. The program shall emphasize fun, enjoyment, opportunities for all students, and a strong emphasis on building skills at all levels.

Our freshmen and junior varsity programs are designed to develop the skills of athletes in their respective sports. At each of these two levels, we expect that each athlete will participate in practices and scheduled contests. There may be differences in participation among the athletes and some may participate more than others. The amount of participation in contests will depend upon the skill level, conduct, and quality of participation at practices and contests as well as other factors.

At the varsity level, we realize that there will be increased competition and an increased desire to win. It must not be a situation where winning is everything. We expect everyone involved with the program to keep in mind the rules of the game, sportsmanlike behavior, and welfare of the team members.

Our expectation is that our athletes will compete with a sense of sportsmanship. We expect the athletes, coaches, and spectators to treat the visiting school as guests in our school. When we travel, we expect that our athletes, coaches, and fans will represent our

school and community in a positive fashion. The Ohio Capital Conference and the Ohio High School Athletic Association have consequences for student athletes who are ejected

from contests which will result in the student athlete missing future contests. Fans can also be removed at the discretion of the officials and/or game management.

The Ohio High School Athletic Association—OHSAA

The Ohio High School Athletic Association—OHSAA—is a voluntary organization that our school and most high schools in Ohio voluntarily agree to join. It is one of the fifty associations nationwide that govern the athletic programs in the U.S. The OHSAA regulates all post season tournaments held in Ohio in the various sports.

The rules and regulations developed by the OHSAA are designed to protect the safety and welfare of the athletes and to ensure fair play. These rules and regulations normally come from recommendations of school officials and are voted on by principals of the schools across Ohio. We participate in this vote and agree to abide by the majority vote of the principals and the OHSAA when rules and regulations are implemented.

We try to provide the latest OHSAA bulletin each year to students and their parents. The bulletin contains additional information regarding eligibility, participation, and other issues facing student athletes. If you have any questions regarding OHSAA rules and regulations, we urge you to contact the high school athletic director for clarification.

The Ohio Capital Conference—OCC

Marysville High School is one of (30) 32 schools in the Ohio Capital Conference--OCC. It is the oldest conference in central Ohio and we feel one of the finest in Ohio. OCC schools have consistently been involved in District Championships and State Finals in many sports.

As with the OHSAA, we chose to join this conference and agree to abide by the rules and regulations of the conference. The rules and regulations of the conference have the health, safety, and welfare of the student athletes in mind. Principals, acting upon recommendations of coaches and/or athletic directors, vote on each regulation with the best interest of the athletes and member schools in mind.

There are four divisions within the OCC—the Ohio, the Central, the Cardinal, and the Capital Divisions. Schools are placed in a division based on several factors such as geographical, rivalries, etc.

All conference teams are chosen in each sport by a method selected by the coaches within the conference. The OCC also recognizes senior scholar athletes from each school

based upon their cumulative grade point average. It is an honor to be chosen as an all-conference selection.

The Marysville High School Athletic Code

The athletic department has an athletic code that was developed and is revised periodically with the purpose of protecting the safety, health, and welfare of our student athletes. You will find a copy of the athletic code as an appendix to this booklet. We require that each athlete and parent read the code and then agrees to follow the provisions of the code. You will be asked to sign a form to this effect prior to participation in any sport. It is important to remember that this code is in effect 24 hours a day for the entire calendar year once you begin participation in athletics.

In some cases, violations of the code will result in denial of participation for a set number of contests. Any questions regarding the code should be addressed to the athletic director. Steps should be taken by the parent and athlete to ensure that provisions of the code will be followed at all times to ensure continued participation by the athlete.

Athletes and parents should also keep in mind that individual coaches are free to set team rules and guidelines. These rules and guidelines may not supersede the code but may be in addition to the code.

Violation of the code or individual team rules may result in a denial of participation for one or more contests. In such cases, the student and or their parents may appeal the denial to the high school principal.

Academic/Athletic Eligibility

Prior to participation, an athlete must first of all be academically eligible according to the OHSAA guidelines. The status of academic eligibility depends upon grades from the previous grading period (nine weeks). Exams, semester or final averages, or any grades from summer school are not used when determining eligibility—only grades for the previous grading period are considered per OHSAA rules. Eligibility for fall athletes will depend upon grades from the last grading period of the previous year. Eligibility for winter and spring athletes will be checked twice as these seasons span two different grading periods.

The present OHSAA criterion is that the athlete must pass five classes that earned at least one-quarter credit towards graduation per nine weeks or the equivalent. The equivalent would be that a block class counts as two classes toward the five required. Also, a semester class worth .5 credits is the same as a year class earning 1.0 credit. It is imperative that athletes schedule enough classes to meet this criteria and that they give

themselves some cushion in case they have difficulty in one class. We suggest taking more than the minimum 5 classes. Students should not drop a class without asking the guidance counselor what impact it may have on their athletic eligibility.

Incoming freshmen during the fall season are presently eligible if they have passed 75% of the classes taken during the last grading period of their eighth grade year and have a 1.5 GPA from that same grading period at the middle school. After the fall season, all freshmen fall under the criteria mentioned above.

In addition, the board of education has adopted a policy that states in order to participate in extra curricular activities; a student must also have at least a 1.5 Grade Point Average for the previous nine weeks. Students with a GPA of between a 1.0 and 1.4 can appeal for an exemption. This appeal is done to a committee of teachers and administrators. Complete details can be obtained from the athletic director. Those below a 1.0 GPA for the previous nine weeks may not appeal their ineligibility.

Academic eligibility is a concern for many students and parents. Parents are encouraged to keep track of grades throughout the grading period. This can be accomplished through use of the student's Aeries account. The guidance office can supply parents with procedures to establish a sign in and password for using the Aeries account.

Students should be made aware that grades are more important than athletics. Academics are the main reason students are in school. In many cases, athletics makes the student organize their free time more efficiently and develop good study habits required to keep up with their academic work. Athletics however do not replace academics.

If a student is ineligible, he/she may practice with the team during this term of ineligibility. Such ineligible athletes are not permitted to dress or participate in any contest or scrimmage during this time period of ineligibility. Eligibility or ineligibility will last for the entire grading period. The OHSAA regulation also states that eligibility or ineligibility will last until the start of the fifth school day following the start of the new nine weeks. This allows schools time to calculate grades and to check eligibility. Please see the information below as found in the student parent handbook:

In order to be eligible to participate in athletics, high school students (grades 9-12) must be enrolled in a member school (includes options mentioned in "Educational Options" section of the MHS Parent Student handbook), and must have received passing grades in a minimum of five periods of classes the nine weeks prior to your sport. These five periods can not include the following .25 credit courses: Physical Education, Strength Conditioning, Fitness and Sport, and 9th Grade Men's and Women's Chorus. However, if two of these .25 credit courses are taken, they would count as one of the five required periods of classes. Double block classes will count as two of the five class periods

required. The minimum GPA requirement for eligibility is a 1.5 GPA from the previous nine weeks.

Home schooled students participating in a school sponsored sport must be enrolled in the District on a full-time basis in accordance with all duly adopted Board of Education and OHSAA policies. Full-time enrollment status is defined as enrollment in a minimum of five class periods that earns the student 1/4 credit or the equivalent towards graduation.

EXCEPTION: A student enrolled who receives his/her education through a community school established under Chapter 3314 of the Revised Code that is sponsored by the Marysville Exempted Village School District pursuant to Section 3313.64 or 3313.65 of the Revised Code, is eligible to participate provided the student is enrolled full time and attending pursuant to Board of Education policy.

EXCEPTION: A student enrolled full time in a postsecondary institution is eligible to participate at Marysville High School provided the student is receiving high school credit for a minimum of five one credit courses (or the equivalent) in the postsecondary institution.

EXCEPTION: A student enrolled in an alternative school that is sponsored by the Marysville Board of Education or similar governing board is eligible to participate at Marysville High School where the student would be entitled to attend provided the alternative school does not sponsor interscholastic athletics and the student is counted on the EMIS report for Marysville High School.

EXCEPTION: A student who is home schooled and is enrolled in Marysville High School in accordance with the partial enrollment policy of a Board of Education or similar governing board may be eligible. Note: A student entering Marysville High School from a home school must do so at the beginning of the school year after having been home schooled for at least one calendar year. Failure to meet this one-year provision requires the student to be enrolled for a minimum of one grading period before the student can be declared eligible.

Other Requirements

The athletic department also requires that each student athlete have on file a completed physical form signed by a medical doctor. This is a yearly requirement and each coach receives a list of those individuals with valid cards. Neither the school system nor the athletic department has medical insurance to cover any injury to athletes while participating in sports. Such insurance coverage is the responsibility of the athlete's parent or guardian. School insurance is available at a nominal cost that will cover all athletics

except varsity football. Coverage specifically for varsity football is also available through the carrier that handles school insurance.

Each family must also submit (*a consent form to do the drug testing described earlier*), an agreement to follow the athletic code(,) and an Emergency Medical Release Form. The purpose of the Emergency Medical Release Form is to let us know if you wish us to seek emergency medical treatment for your son/daughter in case of injury and we are unable to contact you. Whether or not you want us to seek treatment, this form must be on file and so noted prior to participation. Our coaching staff is required to keep this form with them at all times.

The board of education has imposed a pay-to-participate fee for students participating in extra-curricular activities. The money from this fee goes into the general fund of the board of education and is used to offset the cost of travel and coaches/advisors. This fee must be paid prior to participation in any contest or scrimmage as designated by the athletic director. Anyone needing assistance or who wishes to use a payment plan should contact the athletic director in advance of the start of the season. An outstanding participation fee will result in denial of participation for any future sports season.

Dropping or Transferring Sports

Although athletes may choose the sport they wish to enjoy, once the season has started, no one shall change sports without the consent of each head coach involved. When agreement between the two head coaches can not be reached, the high school principal shall make the final decision. An athlete who is released from a team for non-disciplinary reasons may try out for another team or participate in preseason workouts without such an agreement.

The start of a season is defined as the first interscholastic contest—scrimmages are excluded. No athlete may start another season until the previous season has been completed. This would include participation in open-gyms, open fields, conditioning programs, etc.

Undue Influence for Participation

If an athlete feels she/he is being pressured to limit their participation in one or more sports, they should contact the athletic director. It shall be the philosophy of the Marysville High School Athletic Department that athletes shall enjoy as many sport seasons as the student-athlete and their parents wish them to participate in without influence from any coach to specialize in one sport. All coaches, parents, and other athletes should encourage participation in other sports throughout the year. The athlete however should not expect to participate in more than one sport per season.

Conflicts in Extra-Curricular Activities

Occasionally, athletics and other extra-curricular activities may conflict with one another. The student has the responsibility to communicate to the advisors when such a situation arises. Whereas the athletic department encourages a well-rounded student, the student should also closely examine if they can fairly participate in more than one extra-curricular activity at the same time. This should be done and discussed with the advisors/coaches before the start of the season if possible.

When conflicts do arise, the sponsors will get together and work out a solution so the student does not feel in the middle. If a solution can not be found, then the principal will make the final decision based on the following:

1. The relative importance of each event.
2. The importance of each event to the student.
3. The relative contribution the student can make.
4. How long in advance each event has been scheduled.

Once the decision has been made and the student has followed that decision, the student will not be penalized in any way by the sponsor(s). If it becomes obvious that a student will have several such conflicts, the student should withdraw from one of the activities.

No student may participate on more than one interscholastic athletic team during the same season without approval from the head coaches involved and the athletic director. Any decision made in this area may be appealed to the high school principal. Such an appeal must be made within 48 hours of the decision.

Attendance at Practices and Contests

An athlete should consult with their coach before missing practice. Missing practice or a contest without good reason will be dealt with accordingly. Sudden illness or some other emergency would be good reason for missing a practice or contest, but does not relieve the athlete from first personally contacting the coach.

Teams do practice during times schools are not in session. Good judgement is used by the coaches in such cases. Any practice held on the following days are strictly voluntary on the part of the athlete: Labor Day, Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve, New Year's Day, President's Day, Martin Luther King, Jr. Day, Good Friday, Memorial Day, and any religious holiday of the athlete.

We do not normally schedule practices or contests on Sundays. Sometimes circumstances may cause such situations to occur. In such cases, the Superintendent must give his/her approval in advance and participation by the athlete is strictly voluntary.

If school is cancelled due to inclement weather, practices and contests may or may not be cancelled. Safety of the athlete is of utmost importance in such situations. Families should consider whether or not it is safe for the athlete to attend practice or a contest in such situations. Attendance is voluntary in such situations.

Sports seasons are set up well in advance. We realize that vacations are important to the family, but ask that such vacations not be planned in conflict with a sport season. This is especially important on the varsity level. Time missed for vacations may mean that an athlete will have limited playing time and/or be moved down the depth chart in his/her position.

Practices in winter sports and early spring will be split among the teams in regards to early and late practices. This is done as fairly as possible so that each athlete and team has an opportunity for an early practice time. This is necessary due to the availability of practice space during these two time periods. Normally, practices in other seasons are held immediately after school.

School Attendance

Students who miss part of the school day due to illness must be in attendance for four continuous periods in order to participate in a contest or practice on that date. Students missing school for reasons other than illness must have an excused absence in order to participate. Final authority for infractions of this policy will rest with the principal.

Students absent from school on Friday with a contest the following Saturday will be eligible to participate provided the absence is an excused absence in the eyes of the attendance office.

Students who are suspended from school are not eligible to participate in neither practice nor contests. If a student's suspension ends on Friday, they are eligible for a contest the following Saturday. If a student is suspended for any period from Friday-Monday, they are not eligible for a contest or practice that Saturday.

Travel to Contests

The philosophy of the athletic department is that team unity is very important and that traveling together aids in building team unity. We request that each athlete go to and

return from out-of-town athletic contests with the team. We understand there may be an occasional situation when such travel may not be practical. In such cases, the parent should personally contact the coach to ask permission for other arrangements. We do not want to have athletes traveling with anyone other than their parents/guardians.

We will use a school bus or where more feasible a school van for travel to any contest. Athletes missing the bus or van will not be allowed to participate in the contest without extenuating circumstances. All regular school bus rules will be followed and we expect the students to treat the drivers with courtesy and cooperation.

Varsity Letter Requirements

The requirements for earning a varsity letter are ultimately left up to the head coach. The athletic department has recommended the following policy to all head coaches: To earn a varsity letter, an athlete must participate in one-half or more of the varsity contests in that sport. This participation may need to be measured in terms of quarters, halves, innings, contests, etc., depending upon the sport. Exception can be made for specialized positions such as pitchers, goalies, and any other position in which the OHSAA or the policies of the Marysville High School Athletic Department limit substitution or participation.

Service letters may be awarded to an athlete who has been faithful in practice and participation for at least two years and has completed the sports season during his/her senior year without having reached the required standards either because of injury or lack of skill.

Manager's letters may be awarded for a minimum of one season of service. The first such year of service for junior varsity or varsity teams shall be a junior varsity letter. The second year of service will earn the manager a varsity letter.

An athlete must complete the season in good standing with the school and coach to receive a letter. Athletes who are injured or otherwise unable to participate must attend practices to finish the season in good standings and receive their appropriate letter. An athlete will only receive one junior varsity or varsity letter during their four-year career. Patches will be awarded to designate letters won in various sports.

Uniforms and Equipment

The athletic department is responsible for all uniforms and equipment issued to the athletes. Athletes should wear only those uniforms and equipment supplied by the school. Once an athlete is given a uniform or issued a piece of equipment, the athlete is

responsible for cleaning and care of the uniform or piece of equipment. Any uniform or equipment that is lost is the responsibility of the athlete. The athlete will be charged the replacement cost of the lost item.

If a piece of equipment is in need of repair, the athlete should bring it to the attention of the coach as soon as possible. Safety of the athlete may be in danger if equipment is not properly maintained. Athletes should not use equipment until they have received proper instructions from their coach or in a manner not intended for normal use.

Participation on Independent Teams

All interscholastic competition has a set season length. Increasingly, we see student athletes participating in activities that are outside the normal season. Such participation can be on non-school teams (independent teams) such as a church team, Y-team, etc. This participation may be prior to and/or after the regular school season but must not be during the regular school season.

Such participation during the high school season may make an athlete ineligible for scholastic competition. In general, an athlete can participate in the months of June and July without concern. During other “non-high school season” periods, you may not participate with more than half of the players on the floor/field who were on one of our school teams the previous season. For example, a basketball team can not have more than two players on the same team (1/2 x 5) that played for our school the previous season. A baseball or softball team can not have more than 4 players (1/2 x 9) that played baseball or softball from our school team the previous season. The same criteria work for all team sports.

Anyone who is a coach (paid or volunteer) from our school can not coach members of a team sport for more than 10 days and only during the months of June and July. During these two months, there can be unlimited number of players from our school team participating together.

Questions regarding participating on independent teams should be referred to the athletic director prior to any participation.

Booster Organizations

We are very fortunate to have an active booster organization. The Monarch Athletic Association is our primary booster group with several clubs under their organizational structure. The various clubs have been formed to promote fund raising or other activities for individual sports. Each club has a president who works with the MAA and is to attend

the monthly MAA meetings. Jointly, the MAA and the individual clubs give to the athletic department thousands of dollars each year for use by the various programs.

Fund raising activities of the booster organizations, including those of the MAA, are designed to involve parents of the athletes. Athletes are not to be involved in such fund-raising activities.

Appendix

Marysville Schools Athletic Code

- I. Participation in athletics is a privilege that is regulated for many reasons. One of the most important being protection of health and safety of the athlete. Athletes are individuals who have additional responsibilities to themselves and their school. Athletes violating this code harm themselves, their team, and their school. The athlete's intent to abide by this code shall be evidenced in an agreement, which shall be signed by the athlete and the athlete's parent or guardian.
 - A. No use, purchase, or possession of the following substances: Alcohol in any form; mood altering chemicals or unknown substances; build altering chemicals unless prescribed by a doctor; tobacco in any form; medication prescribed for another individual; excess across the counter drugs, or look-alike drugs.
 - B. Adherence to all provisions of the Parent/Student Handbook. If a student is expelled or suspended from school, the student may be denied participation during that time period.
 - C. Adherence to any additional rules established by the coach/coaches of athletics in which the athlete participates.
 - D. The athlete may be denied participation by the Athletic Director upon proof or admittance of breaking this code.
 - E. If a student is charged with a criminal act, the student may be denied participation until the student is cleared of charges. Conviction of a criminal offense may result in denial of participation.
 - F. These rules are to be in effect and enforced for the entire academic year starting with the first day of organized activities including but not limited to camps, conditioning, etc., and are in effect for grades 7-12 or when student first starts the activity (i.e. during the 7th, 8th, 9th, 10th, 11th, or 12th grade). Consequences may extend beyond one school year to the next or from one season to another.
 - G. Parents or guardians are responsible for all cost of assessment and rehabilitation programs.
 - H. If an athlete or parent self reports a violation, no penalty will be imposed for the violation if this is the first such violation. Any future violation would be at the next level of the athletic code.
 - I. Multiple violations (alcohol along with tobacco) can be dealt with individually and could result in multiple consequences.
 - J. This code is in effect 24 hours a day throughout the school year and begins when the athlete first signs the consent form promising to adhere to the code.

II. Drug/Alcohol Assessment and Assessment Recommendations

- A. Recommendations outlined by the program are to be enforced during the academic as well as non-academic year. If the assessment program is not followed the parent or guardian will be notified that this could hamper the athlete's chances of making the team.
- B. The athlete accumulates violations on a 2-year basis starting with the first violation.

III. Athletic Code Provisions for Drug and/or Alcohol Violations

- A. First Violation—If a student is found to be in violation and they agree to go through a drug and alcohol assessment and follow the assessment recommendations, a denial of participation may be implemented for 10% of the contests in that sport. Failure to follow through with the assessment and its recommendations may result in denial of participation for 25% of the contests in that sport. If this is at an end of a season or there are not enough contests left in the season, the denial of participation may be carried over into the next active sport participated in the Marysville School System
- B. Second Violation—If a student is found to be in violation and they agree to go through a drug and alcohol assessment and follow the assessment recommendations, a denial of participation may be implemented for 25% of the contests in that sport. Failure to follow through with the assessment and its recommendations may result in denial of participation for 50% of the contests in that sport. If this is at an end of a season or there are not enough contests left in the season, the denial of participation may be carried over into the next active sport participated in the Marysville School System.
- C. Third violation—If a student is found to be in violation, this may result in dismissal from all team sports for duration of athlete's high school career.

IV. Additional codes to be followed in if violation of Drug and Alcohol Code

- A. The athlete does not start with a clean slate until 2 years after the first violation and only if the athlete has no other violations since the first violation.
- B. During denial of participation the privilege of participation in practice may be granted.
- C. While under denial of participation, he/she will not participate in another sport including conditioning or open gyms until the sport season in which his/her violation occurred has ended.
- D. All violations will be recorded on file in the Athletic Director's office.

- E. Sale or distribution of alcohol or drugs may result in a one calendar year denial of participation on the first offense. Sale or distribution of alcohol or drugs, which follows a prior possession or use of alcohol, may result in denial of participation for the remainder of the athlete's career.

V. Athletic Code Provisions for Tobacco Product Violations

- A. First Violation—If a student is found to be in violation and they agree to attend a tobacco education class as approved by the school or do 8 hours of community service at school as approved by the athletic director, no denial of participation will be implemented. If the class or community service is not attended or completed by the prescribed date, a denial of participation may be implemented for 10% of the contests in that sport. If this is at an end of a season or there are not enough contests left in the season, the denial of participation may be carried over into the next active sport participated in the Marysville School System.
- B. Second Violation—If a student is found to be in violation and they agree to go through a tobacco education class, a denial of participation may be implemented for 10% of the contests in that sport. Failure to follow through with the assessment and its recommendations may result in denial of participation for 25% of the contests in that sport. If this is at an end of a season or there are not enough contests left in the season, the denial of participation may be carried over into the next active sport participated in the Marysville School System.
- C. Third violation—If a student is found to be in violation, the athlete must attend a tobacco education class or do a minimum of 10 hours of volunteer work with the American Cancer Society or similar agency approved by the athletic director. Also, the athlete will be denied participation for 2 weeks or 4 contests whichever occurs first. If the student does not follow through with this policy in the time period dictated by the athletic director, the student will be denied participation for one (1) calendar year from the date of violation.

VI. Due Process—The constitutional rights of individuals assure the protection of due process by law; therefore, this system of constitutionally and legally sound procedures is developed with regard to the administration of discipline in the Marysville Schools.

- A. The hallmark of the exercise of disciplinary authority shall be fairness.
- B. Every effort shall be made by administrators and activity heads to resolve problems through effective utilization of school district resources in cooperation with the student and his/her parent or guardian.
- C. A student must be given an opportunity for a hearing. An informal hearing shall be held to allow the student to ask questions, to challenge the reasons for the denial of participation and/or to otherwise explain their actions.

- D. If a student or parent/guardian wishes to appeal the denial of participation, they may do so to the principal or his/her designee. The following procedural guidelines will govern the appeal hearing:
1. Written notice of charges against a student shall be supplied to the student.
 2. The student shall be given an opportunity to give his/her version of the facts and their implications. He/She may be allowed to offer the testimony of other witnesses and other evidence.
 3. Parent or guardians may be present at the appeal hearing.
 4. The student, parent, or guardian may be represented by counsel.
 5. The request to appeal the denial of participation must be made within 72 hours of the date of denial.