



MARYSVILLE

Exempted Village School District

DIRECT DEPOSIT AUTHORIZATION FORM

With direct deposit, the net pay is transferred electronically to the specified bank account(s) indicated below. More than one account may be used and one hundred percent of the net pay must be directly deposited.

Financial Institution #1: _____

Routing/Transit/ABA # (9 digit # on the bottom left corner of a check, not a deposit slip): _____

Account #: _____

Type of Account : Checking or Savings

Deposit Amount: _____ fixed \$ or %

Financial Institution #2: _____

Routing/Transit/ABA # (9 digit # on the bottom left corner of a check, not a deposit slip): _____

Account #: _____

Type of Account : Checking or Savings

Deposit Amount: _____ fixed \$ or %

Financial Institution #3: _____

Routing/Transit/ABA # (9 digit # on the bottom left corner of a check, not a deposit slip): _____

Account #: _____

Type of Account : Checking or Savings

Deposit Amount: _____ fixed \$ or %

Financial Institution #4: _____

Routing/Transit/ABA # (9 digit # on the bottom left corner of a check, not a deposit slip): _____

Account #: _____

Type of Account : Checking or Savings

Deposit Amount: _____ fixed \$ or %

Required-attach a voided or photocopied cancelled check or printed form from the bank with routing (ABA)/account number to this form for verification. Deposit tickets are not to be used.

This form authorizes Marysville Exempted Village School District to initiate credit and, if necessary, debit entries (adjustments to correct Marysville EVSD credit errors) to account(s) listed. The information on this form will remain in effect until Marysville EVSD receives either a new Direct Deposit Authorization or a notice from the bank with updated/different account information.

Print Name: _____

Signature: _____ / _____
Date

Last 4 of Social Security #: _____

Telephone #: _____

A Direct Deposit Notification (paystub) will be sent electronically. Please indicate the preferred e-mail (two e-mails may be used)

District E-mail address Personal E-mail address: _____

❖ Please contact payroll before closing any accounts listed above or if the account information changes.