REGULAR MEETING JUNE 20, 2013

The Marysville Exempted Village Board of Education met on the above date with the following members present: Jeffrey Mabee, Tracy Greer, Sue Devine, Doug Lassiter and Amy Powers.

CALL TO ORDER

President Jeff Mabee called the June 20, 2013 meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Mabee led the Pledge of Allegiance.

ADOPT THE AGENDA

Motion to approve agenda of June 20, 2013

Motion by Doug Lassiter, second by Amy Powers

Final Resolution: Passed

Yea: Jeff Mabee, Tracy Greer, Sue Devine, Doug Lassiter, Amy Powers

REPORTS

Superintendent, Diane Mankins's Report:

Congratulated the high school on graduation of 404 graduates.

The district is aligned with our policy regarding the agenda item of meeting the needs requested of HB 210.

Discussed the OAA data and some concern with the 3rd grade at Edgewood. All other data looks good.

We are waiting on the ESC to give us our achievement report and should be here soon. This information is for the strategic planning at the end of July.

Last Friday the Transformational Team met to go over the items that they viewed at the different sites they visited and what is on the horizon for education. The next step is to put together a plan with EdWorks for the future.

Treasurer, Cindy Ritter's Report:

Discussed the Temporary Appropriations for FY14, the final appropriations for FY 13 and the amended certificate. Also discussed the catastrophic aid that was received for special education students from the state. The district submitted \$284,893 and only received \$57, 854.62. The reason for the reduced amount is the state only has a limited budget and they disburse the money based on what was turned in for previous year.

Discussed the refinancing of the bonds. Due to the stock market going haywire, it is prudent to wait for a few weeks before going to sale. The only way it is beneficial to refinance is if the savings is over 3%.

Ohio Hi-Point Report

End of the year finances were discussed.

Approved Temporary Appropriations.

Discussed the health care consortium looking to go to self-funded.

Discussed the options in HB59 for boards to be appointed as business people and not from another school district board of education.

Legislative Report

Conference Committee will start next week.

Discussed the high school internships related to businesses being able to get tax deductions. This is on the slow track at time.

A bill is out there for school security to enter into an agreement as a volunteer to help with a school district's security.

Another piece of legislation that was introduced regards history curriculum at the high school.

Finance Committee:

Met on June 4, 2013 and discussed the Budget and changes from the House to Senate.

Discussed the 6.56 renewal levy that will expire in 2014.

Next meeting will be July 16, 2013 to discuss committee's thoughts on what the group would like to see happening with school at time.

PUBLIC PARTICIPATION

Rich Holton, 526 Hickory Drive, Marysville, Ohio discussed the direction of the district. He voiced his concern of the turnover rate of younger staff in the district.

MINUTES

Motion to approve the minutes of the May 16, 2013 regular meeting and May 30, 2013 emergency meeting minutes as submitted by Cindy Ritter, Treasurer/CFO.

Motion by Sue Devine, second by Tracy Greer

Final Resolution: Passed

Yea: Jeff Mabee, Tracy Greer, Sue Devine, Doug Lassiter, Amy Powers

BID AND AWARD FOR ASPHALT IN THE DISTRICT

Motion to approve bid and award contract for asphalt in the district Refer to 2012-13 Supplemental Minutes, Item # 65, 6/20/13.

Motion by Doug Lassiter, second by Amy Powers

Final Resolution: Passed

Yea: Jeff Mabee, Tracy Greer, Sue Devine, Doug Lassiter, Amy Powers

TREASURER/CFO ACTION ITEMS

Financial Statements for May, 2013

Financial Summary (Listing of all cash accounts and balances)
Checkpy (Listing of all checks issued for the month)

SM2 (Revenues and expenditures for operating funds by

category. Includes budgeted vs. actual both revenue and

expense)

Balance Sheet (Balancing of funds to bank balances)

Record Retention Destruction Refer to 2012-13 Supplemental Minutes, Item # 66, 6/20/13.

Recommend to approve RC 3 forms with listings of records currently scheduled for destruction according to our record retention and destruction policy are being submitted for destruction approval. These forms will be submitted to the Ohio Historical Society. After 14 days from approval of this records commission, without word from the OHS they will be destroyed. Destruction is scheduled on July 17, 2013 (4302, 5342).

Transfer of Funds

Transfer of funds:

From: 003-7200-911-9999 \$8,550.00 To: 002-5100-9991 \$8,550.00

Approve FY13 Amended Certificates of Resources Refer to 2012-13 Supplemental Minutes, Item # 67, 6/20/13.

Approve FY13 Amended Certificate of Resources from Treasurer Office

Approve FY13 Final Appropriations Refer to 2012-13 Supplemental Minutes, Item # 67, 6/20/13.

Approve FY13 Final Appropriations from Treasurer Office

Approve FY14 Temporary Appropriations Refer to 2012-13 Supplemental Minutes, Item # 68, 6/20/13.

Approve FY14 Temporary Appropriations from Treasurer Office

Advance Transfer of Funds Refer to 2012-13 Supplemental Minutes, Item # 69, 6/20/13.

Approve Transfer and Advances for Fiscal Year

Approve changes for STRS employee percentage: Refer to 2012-13 Supplemental Minutes, Item # 70, 6/20/13.

In order to be compliant with the changes in STRS for the amount to be paid by the employee, the amount of STRS Pickup will be increased to the current full percentage for administrators and the amount of STRS Pickup will be 4.75% for Teachers and Psychologists but the Salary Reduction Pickup will be increased in order to equal the current percentage.

Motion to approve all Treasurer Items listed above

Motion by Sue Devine, second by Jeff Mabee Final Resolution: Passed Yea: Jeff Mabee, Sue Devine, Doug Lassiter, Amy Powers

SUPERINTENDENT ACTION ITEMS

Employ District Staff

Recommend that the following individuals be approved for a one year limited contract for the 2012-13 school year. Any contracts filling in for a leave of absence shall be automatically non-renewed. **Contingent upon verification of teaching experience and education.

Joel Metzger Math Teacher at MHS – Replace BA Step 1 - \$34,932.00 ** Effective 8/14/13

Jaime DiThomas Spanish Teacher at MHS – Replace BA Step 0 - \$33,211.00 ** Effective 8/14/13

Allison Wynne School Psychologist – Replace \$60,000.00 per year Effective 8/7/13

Christopher Deis Director of Technology – Replace \$90,000.00 per year Effective 7/1/13

Kathy Squires School Psychologist - Replace \$67,000.00 per year Effective 8/7/13

Susan Sexton Special Ed. Aide @ MHS – Replace Step 5 - \$14.95 per hour

Effective 8/19/13

Bethany Collier Spanish Teacher at BMS – New MA Step 0 - \$37,844.00** Effective 8/14/13

Jon Wing Science Teacher at MHS – Replace BA Step 4 - \$39,096.00** Effective 8/14/13

Jennine Steinberg Science Teacher at MHS – Replace BA Step 0 - \$33,211.00 ** Effective 8/14/13

Mark Gallagher School Psychologist - Replace \$60,000.00 per year Effective August 7, 2013

Michael Nortman School Psychologist (Part-time) \$300.00 per day/3 days per week Effective August 19, 2013

Andrea Markman Intervention Specialist – New MA Step 3 - \$42,676.00 Effective August 14, 2013

Craig Lautenschlager Principal at Mill Valley - Replace \$85,000.00 per year Effective August 1, 2013

Jonathan Langhals Principal at Edgewood – Replace \$85,000 per year Effective August 1, 2013

Richard Bernadella EMIS/PowerSchool Manager – Replace \$60,000.00 per year Effective July 8, 2013

Chris Craig
Intervention Specialist at MHS – Replace
BA 150 Step 0 - \$35,868.00
Effective August 14, 2013

Andrea Hackett Intervention Specialist at MHS – Replace MA Step 2 - \$41,066.00 Effective August 14, 2013

Chris Hoehn, 2012-2013 Base Summer Camp Director, paid for by BASE grant funds - \$2,100.00.

Rescind the Bunsold Middle School Summer School Director supplemental approved in May for Chris Hoehn. It is being replaced with the BASE position above.

Deborah Streng as Auxiliary Secretary at Trinity Lutheran School for the 2013-2014 school year and paid for by Auxiliary Funds. This approval is pending receipt of 2013-2014 funds.

Nancy Schrock as Auxiliary Tutor at Trinity Lutheran School for the 2013-2014 school year and paid for by Auxiliary Funds. This approval is pending receipt of 2013-2014 funds.

Nancy Schrock as Title 1 Tutor at Trinity Lutheran School for the 2013-2014 school year and paid for by Title 1 funds. This approval is pending receipt of 2013-2014 funds.

Barbara Cingle as Auxiliary Gifted and Enrichment Teacher at Trinity Lutheran School for the 2013-2014 school year and paid for by Auxiliary Funds. This approval is pending receipt of 2013-2014 funds.

Melissa Vollrath as Title 1 Tutor at St. John's Lutheran School for the 2013-2014 school year and paid for by Title 1 funds. This approval is pending receipt of 2013-2014 funds.

Maria DeMatteo, on an as needed basis, as ESL Tutor for the 2013-2014 school year.

** Contingent upon verification of teaching experience and education

Recall from Layoff

Certified:

Lois Everitt, Language Arts Teacher at MHS recalled to Language Arts Teacher at BMS.

Jenna Swartz, Music Teacher recalled to Music Teacher (building(s) to be determined).

Classified:

Ann Leonard, Aide (.5) at Mill Valley recalled to Secretary – Admin. Support 3 – Step 2 at Navin Elementary.

Stephanie Albertini, Aide at Creekview recalled to Secretary – Admin. Support 3 – Step 5 at Raymond Elementary.

Staff Resignations/Retires

Accept the following resignations/retirements:

Retirement:

Carla Steele, Director of Elementary Curriculum effective July 31, 2013.

Resignation:

Jaclyn Greiner, EMIS Coordinator, effective June 3, 2013.

Matt Engler, Intervention Specialist at MHS, effective the end of the 2012-2013 school year.

Lisa Adams, Language Arts Teacher at BMS, effective the end of the 2012-2013 school year.

Beckie Craig, Secretary at Navin, effective June 18, 2013.

Meredith Mundell, School Psychologist, effective the end of the 2012-2013 school.

Nikki Winter, SACC Program Assistant, effective May 30, 2013.

Stephen Fannin, Music Teacher, effective the end of the 2012-2013 school year.

Melissa Hughes, Intervention Specialist, effective the end of the 2012-2013 school year.

Jennifer Siefker, Teacher at Northwood, effective the end of the 2012-2013 school year.

Theresa Wilson, SACC Program Assistant, effective May 30, 2013.

Sarah Tondra, Science Teacher at MHS, effective the end of the 2012-2013 school year.

Melissa Friend, Speech Pathologist at Creekview, effective the end of the 2012-2013 school year.

Ann Leonard, Cook/Cashier at MV, effective the end of the 2012-2013 school year.

Michelle Eurich, 1st Grade Teacher at Edgewood, effective the end of the 2012-2013 school year.

Amanda Lotycz, School Psychologist, effective the end of the 2012-2013 school year.

John Carder, Science Teacher at MHS, effective the end of the 2012-2013 school year.

Melanie Blumenschein, Secretary at MHS, effective July 19, 2013.

Addison Metzger, Music Teacher at Northwood, effective the end of the 2012-2013 school year. Ms. Metzger was recalled from reduction in force but declined the recall due to accepting other employment.

Extended Day Contracts

LAST NAME	FIRST NAME	NO. OF DAYS	BUILDING	TITLE
CARVOUR	VICTORIA	9	BMS	STUDENT SUPPORT SERVICES 8 TH GRADE EXT. DAYS
HOEHN	CHRIS	9	BMS	STUDENT SUPPORT SERVICES 7TH GRADE EXT DAYS
GIBSON	ANGELA	8	CV	STUDENT SUPPORT SERVICES 5 TH GRADE EXT DAYS
BALCH	MOLLY	8	CV	STUDENT SUPPORT SERVICES 6 TH GRADE EXT DAYS
JONES	KRISTEN	10	DISTRICT	SPECIAL EDUCATION COORDINATOR K-6 (TEACHER ON SPECIAL ASSIGNMENT)
THOMPSON	ASHLEY	10	DISTRICT	SPECIAL EDUCATION COORDINATOR 7- 12 (TEACHER ON SPEC ASSIGNMENT)
WHITE	NANCY	3	MHS	FAMILY CONSUMER SCIENCE TEACHER EXT DAYS
ADAMS	ELIZABETH	18	MHS	STUDENT SUPPORT SERVICES EXT. DAYS
PROEHL	LINDA	18	MHS	STUDENT SUPPORT SERVICES . EXT. DAYS
CHAPMAN	JANEL	18	MHS	STUDENT SUPPORT SERVICES . EXT. DAYS
WATSON	ABBY	18	MHS	STUDENT SUPPORT SERVICES EXT. DAYS
ANDERSON	SHARI	35	MHS	VOCATIONAL AGRICULTURE . EXT DAYS
KECK	WILLIAM	40	MHS	VOCATIONAL AGRICULTURE . EXT DAYS

Substitutes/Home Instructors

Listed below are substitutes/home instructors recommended for employment during the 2012-2013

school year, on an as-needed basis. Employment is expressly conditioned upon receipt of the employee's BCI report, and completion of the declaration required by Ohio Revised Code Section 2909.34, and will be immediately terminated without resort to Ohio Revised Code Section 3319.16 should such report indicate a prohibited conviction or unsatisfactory completion of the declaration.

Employ Autism Summer School Staff

Employ Autism summer school staff, on an as needed basis, for 2012-2013:

Kristen Jones – Teacher Jennifer Rychlik – Teacher Anne Annan - Teacher Lori Koontz – Aide Andrea Wolfe – Aide Sheila Beil – Aide Catherine Alexander – Aide Emily Sweeney – Aide

Employ Elementary Summer School Staff

Karen Lindsey
Judy Vanduzen
Barb Herzog
Ruth Shortell

Bryan Counts
Kris Crawmer
Kally Ruffing
Mallory Newman

Employ Middle School Summer School/BASE Summer Camp Staff

Employ Middle School summer school/BASE summer camp staff, on an as needed basis, for 2012-2013:

Lisa Watkins – Language Arts Mary Grose – Language Arts Rebecca Tucker – Math Brooke Young – Math

Employ High School Summer School Staff

Employ High School summer school staff, on an as needed basis, for 2012-2013:

Luke ArmstrongPhysical EducationJoe McSwordsPhysical EducationSusan KoukisOGT Reading/WritingRicki SchultzOGT Social Studies

Luann Frysinger OGT Math Jennifer Hinderer English

Melissa Hughes American History/World Studies/Gov't

Scott Forney Science I

John Boggs OGT Science/Science 2

Employ Summer SACC Staff

Employ Summer SACC staff, on an as needed basis, for 2012-2013:

Nicki Shumway Lead Cook Theresa Kaminski Lead Counselor

Kally Ruffing ILCC / DEAR Camp Counselor

Ali Bayliss Camp Counselor Elizabeth Dewiggins Camp Counselor Camp Counselor Karen Long Raechel Menke Camp Counselor Camp Counselor Kathleen Magnuson Camp Counselor Tyler Craig Mandie Poe Camp Counselor Starr Pierce Counselor

Zach Balch Camp Counselor Patricia (Niki) Cogossi Camp Counselor Raechel Lautenschlager Camp Counselor

Denise Dunn Camp Counselor/Assistant Cook

Camp Counselor Jessica Falk Camp Counselor Abby Craig Camp Counselor Christian Barnett Camp Counselor Andrea Wolfe Will Schmitter Camp Counselor Camp Counselor Angie Campbell Samantha Spidle Camp Counselor **Bryan Counts** Camp Counselor Katherine Davis Camp Counselor Christopher Reau Camp Counselor Maggie Husband Camp Counselor

2013-14 Handbook for Marysville High School Refer to 2012-13 Supplemental Minutes, Item # 71, 6/20/13.

Approval of the 2013-14 handbook for Marysville High School

K-12 Incidents Semianual Report Refer to 2012-13 Supplemental Minutes, Item # 72, 6/20/13.

Acceptance of K-12 Incidents Semiannual Report to the Board of Education. This is a written summary all reported incidents of harassment. The memo is being posted on the district Web site under the 2012-13 Bullying link, (ORC 3319.321)

Resolution authorizing Waiver Days 2013-14 Refer to 2012-13 Supplemental Minutes, Item # 73, 6/20/13. Resolution 13-13.

The following request is for approval of a resolution for the Marysville Exempted Village Board of Education to hereby request from the Ohio Department of Education an exemption of 4 waiver days from the required hours of student instruction. The waiver days, dispersed throughout the 2013-14 school year will be used for staff development as outlined in the Ohio School District/Building Waivers Application being submitted to the Ohio Department of Education. Results will be used to improve student achievement through the development of curriculum and assessment materials and training on such. The days will improve instruction without falling below the minimum required hours of schooling and other non waivable statutes and rules.

Resolution 13-13

WHEREAS, the Marysville Exempted Village Board of Education realizes the value of Professional Development for staff members; and

WHEREAS, the Marysville Exempted Village Board of Education desires to continue to offer Professional development to staff members; and

WHEREAS, the Ohio Department of Education provides the opportunity for school districts to request a waiver for Innovative Education Programs that impact the number of school days to pursue Professional Development;

NOW THEREFORE BE IT RESOLVED that the Marysville Exempted Village Board of Education hereby requests from the Ohio Department of Education and exemption of 4 waiver days from the required hours of student instruction. The waiver days, dispersed throughout the 2013-14 school year will be used for staff development as outlined in the Ohio School District/Building Waivers Application being submitted to the Ohio Department of Education. Results will be used to improve student achievement through the development of curriculum and assessment materials and training on such. The days will improve instruction without fall below the minimum required hours of schooling and other non waivable statutes and rules.

Authorizing approval of Evaluation of Professional Staff (Ohio Teacher Evaluation System board policy Refer to 2012-13 Supplemental Minutes, Item # 74, 6/20/13.

The following request for approval of board policy for the EVALUATION OF PROFESSIONAL STAFF (Ohio Teacher Evaluation System). A determination of the efficiency and effectiveness of the teaching staff is a critical factor in the overall operation of the District. The requirements of this policy prevail over any conflicting provisions of collective bargaining agreements entered into on or after September 24, 2012. Notwithstanding Ohio Revised Code Section 3319.09, this policy applies to any person employed under a teacher license issued under RC Chapter 3319, or under a professional or permanent teacher's certificate issued under former Section 3319.222, and who spends at least 50% of the time employed providing content-related student instruction. This teacher evaluation policy does not apply to substitute teachers.

Approval of Board Policy from May Quarterly Review Update Refer to 2012-13 Supplemental Minutes, Item # 75, 6/20/13.

Adoption of new student mathematics textbooks

The following textbooks are submitted, after district teacher review and recommendation, for Board adoption in June and purchasing thereafter for the 2013-14 academic year:

• Mathematics Departments

High School—Pearson Prentice Hall, Math Common Core copyright 2012 **Algebra 1** student edition w/digital access, ISBN 978-0-13-318549-2, \$82.47/per student book

Geometry student edition w/digital access, ISBN 978-0-13-318583-6, \$83.97/per student book

Algebra 2 student edition w/digital access, ISBN 978-0-13-318603-1, \$85.97/per student book

Middle School—Houghton Mifflin Harcourt, Larson Big Ideas Common Core **Grade 7** student edition Red 2014, ISBN 978-1-60-840450-6, \$69.70/per student book <u>and</u> student edition Accelerated Grade 7 2014, ISBN 978-1-60-840505-3, \$75.70/per student book

Grade 8 student edition Blue 2014, ISBN 978-1-60-840451-3, \$69.70/per student book

Elementaries and Creekview Intermediate--K-6 –Pearson Prentice Hall, enVision MATH Common Core, copyright 2012—various ISBNs, etc. per final purchasing quote

Board resolution to adopt interim end-of-course examinations developed during 2012-13 by district high school social studies teachers for American history and American government Refer to 2012-13 Supplemental Minutes, Item # 76, 6/20/13. Resolution 13-14.

The following is a request to accept the Resolution to adopt interim end-of-course examination developed during 2012-13 by district high school social studies teachers for American history and American government. ORC 3301.0712(B)(3) The social studies assessments for high school American history and American government are to assess mastery of American history and American government standards as detailed in state law.

The end-of-course examinations in American history and American government shall require demonstration of mastery of the American history and American government content for social studies standards and the historic documents identified in the legislation. At least 20 percent of the end-of-course examination in American government shall address the topics on American history and American government in Ohio Revised Code.

Resolution 13-14.

WHEREAS, the Marysville Exempted Village Board of Education will adopt interim end-of-course examinations developed during 2012-13 by district high school social studies teachers for American history and American government According to the key provisions of ORC 3301.0712(B)(3) related to the social studies assessments for high school American history and American government.

NOW THEREFORE BE IT RESOLVED that the Marysville Exempted Village Board of Education hereby requests adoption of interim end-of-course examinations to assess mastery of American history and American government standards as detailed in state law. The high school of the district shall use the interim examinations until the state superintendent and chancellor select end-of-course examinations in American history and American government, not later than July 1, 2014.

The end-of-course examinations in American history and American government shall require demonstration of mastery of the American history and American government content for social studies standards and the historic documents identified in the legislation.

At least 20 percent of the end-of-course examination in American government shall address the topics on American history and American government in Ohio Revised <u>Code</u>.

Resolution Authorizing MEC Cooperative Advertising and Receiving of Bids to Purchase New School Buses for the 2013-2014 School Year Refer to 2012-13 Supplemental Minutes, Item # 77, 6/20/13. Resolution 13-15.

The Marysville Exempted Village School Board of Education wishes to advertise and receive bids for the purchase of two (2) Conventional/Transit/Handicapped school buses. The Marysville Exempted Village School Board of Education wishes to participate and authorize the Metropolitan Educational Council to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of two (2) Conventional/Transit/Handicapped school buses.

Resolution 13-15

WHEREAS, the Marysville Exempted Village School Board of Education wishes to advertise and receive bids for the purchase of two (2) Conventional/Transit/Handicapped school buses.

THEREFORE, BE IT RESOLVED the Marysville Exempted Village School Board of Education wishes to participate and authorize the Metropolitan Educational Council to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of two (2) Conventional/Transit/Handicapped school buses

Board adoption of this resolution obligates the local district to pay one (1) equal share of the advertising expenses (cost to advertise in the *Columbus Dispatch* divided by number of participating districts = 1 share).

This resolution does not obligate the district to purchase the bus(es).

School Fees for Creekview 2013-2014 Refer to 2012-13 Supplemental Minutes, Item # 78, 6/20/13.

School fees for Creekview 2013-14 attachment

School Fees for Elementary Schools 2013-14 Refer to 2012-13 Supplemental Minutes, Item # 79, 6/20/13.

School Fees for Elementary Schools for 2013-14 attachment

Donations

Creekview

Creekview PTO donated \$1,269.60 to purchase technology equipment

Volunteer

Creekview

Colin AdamsRobert TaylorBrian AlderJohn Ward IIIMaria BerbeeRichard Vance

Garrett Burkam Carman Wirtz
Stephen Devine Nannette Savidge

Kevin McCleary Barbara Rice
Dustin Montenoro Chad Simms

Richard Moore

Motion by Tracy Greer, second by Amy Powers

Final Resolution: Passed

Yea: Jeff Mabee, Tracy Greer, Sue Devine, Doug Lassiter, Amy Powers

COMMENTS AND FROM BOARD MEMBERS

Mrs. Devine and Mr. Mabee thanked Carla Steele for all her service to the district.

EXECUTIVE SESSION – ORC 121.22 G # 1 – Personnel

Executive Session began at 8:30 p.m. for the purpose of:

(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

Returned from Executive Session at 9:36 p.m.

Motion by Amy Powers, second by Sue Devine

Final Resolution: Passed

Yea: Jeff Mabee, Tracy Greer, Sue Devine, Doug Lassiter, Amy Powers

ADJOURN

Recommend to adjourn meeting at 9:39 p.m.

Motion by Amy Powers, second by Sue Devine

Final Resolution: Passed

Yea: Jeff Mabee, Tracy Greer, Sue Devine, Doug Lassiter, Amy Powers

These minutes are hereby approved this 18th day of July, 2013.

Jeffrey Mabee, President

Cynthia J. Ritter, Treasurer/CFO